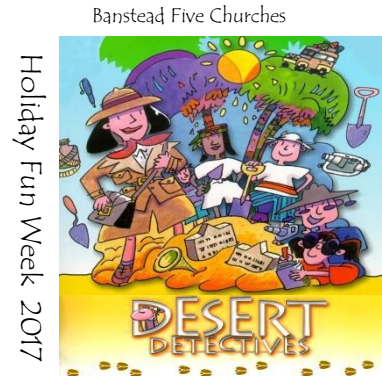


# BANSTEAD FIVE CHURCHES HOLIDAY FUN WEEK

## [b5holidayfunweek@gmail.com](mailto:b5holidayfunweek@gmail.com)



### Church Representatives

**All Saints** – Jen Sadler & Neil Allison  
**Methodist** – Vernon Tucker  
**St. Paul's** -- Morna Moore  
**St. Ann's** – Louise Hartfield  
**URC** – Caroline Burns

**Monday 24<sup>th</sup> July to Friday 28<sup>th</sup> July 2017**

**Registration Day Sunday 12<sup>th</sup> March @ 1pm and closes on  
Sunday 19<sup>th</sup> March @ 6pm**

Once again it is time to prepare for the Banstead Five Churches Holiday Fun Week. We have an exciting programme planned this year led by All Saints' Church.

At 9am Monday – Friday inclusive, the day begins for all Adult and Teenage helpers with morning prayer and any notices given, ensuring all groups have the same good start for the day. The morning activities will take place between 9:30am – 12:30pm. All afternoon activities on Monday, Tuesday and Wednesday will be from 2:30pm – 4pm unless otherwise stated; details and venues are included in the application form. There will also be a party with an entertainer on Thursday for Reception – Year 2 children (4 – 6pm) and a disco for Year 3-7 children (7-9pm) at St Ann's Church Hall.

In order to be a Coordinator, it is a requirement that you need to attend one of the Banstead Five Churches; if coordinating jointly at least one adult is required to be a Banstead Five Church attendee. In the event of neither adult coordinators being an attendee, a third adult from a Banstead Five Church congregation will be appointed. Please indicate on the attached form which days and activities you would be happy to lead, coordinate or help with. Banstead Five Churches Holiday Fun Week t-shirts with logo will be available to order on the application form.

There will be a meeting for Coordinators, Helpers and those involved in Banstead Five Churches Holiday Fun Week on **Tuesday 6<sup>th</sup> June 2017 at 7pm** at All Saints' Church, High Street, Banstead, SM7 2NG. **It is imperative that everyone attends.**

**New for 2017** – our preferred way for you to register for Banstead Five Churches Holiday Fun Week is by on-line registration. There are two stages to the registration process, but before you start, you need to request a link. You can do this by joining our closed group on Facebook @ **B5 Holiday Fun Week** or email us at [b5holidayfunweek@gmail.com](mailto:b5holidayfunweek@gmail.com). Once you have this link, you can create an account and register your personal details on-line. Then from **Sunday 12<sup>th</sup> March 1pm until Sunday 19<sup>th</sup> March 6pm**, you can make your choices on-line for this year's Banstead Five Churches Holiday Fun Week complete with your payment via PayPal.

However, you may use the attached paper version for registration if you prefer. Please return the completed form to **The Open Door Café, Banstead High Street** on **Sunday 12<sup>th</sup> March** from 1:30pm – 3pm, or to your **Church Holiday Fun Week Representative by Sunday 19<sup>th</sup> March**. Please ensure that you complete and return forms for **all children for whom you are responsible that will be attending Banstead Five Churches Holiday Fun Week**.

Please note that **ALL** persons aged 18 years and over **MUST** have a disclosure through the DBS system via your own Banstead Five Church's Safeguarding Officer (or All Saints' if you do not attend one of the Banstead Five Churches) who will request the necessary information plus two references. A standard reference letter is available from Banstead Five Churches Holiday Fun Week via email if required. **A current DBS must be less than 5 years old.**

Please contact your own Church Holiday Fun Week Representative or email us if you require any further information. Also, look out for further information posted on our Facebook page.

The 2017 Team



# ADULT FORM

(Aged 18 or over on 24<sup>th</sup> July 2017)

For administration use only

Cheque		Cash	
✓		✓	
Drawee			

Complete form (pages 2-4) to be returned on Registration Day at **The Open Door Café, Banstead High Street on Sunday 12th March from 1:30pm – 3pm or given to your Church Holiday Fun Week Representative by Sunday 19th March.**

**ALL HIGH-LIGHTED SECTIONS (GREY) OF THIS FORM MUST BE COMPLETED IN FULL**

**Please print clearly in black ink**

ALL INFORMATION GIVEN WILL BE TREATED IN STRICTEST CONFIDENCE

## Details

Last Name  First name

Date of Birth

Home Address

Post Code

Telephone Number Daytime/Home

Telephone Number Mobile

Email address (if available)

Alternative Emergency Contact Name

Telephone Number Daytime/Home

Telephone Number Mobile

Church attended on a regular basis (please circle)  None  All Saints  Methodist  St Ann's  St Paul's  URC  Other

Please note that **ALL** persons aged 18 years and over **MUST** have a disclosure through the DBS system via your own Banstead Five Church's Child Safeguarding Officer (or All Saints if you circled *none or others* above ) who will request the necessary information plus two references. Please ensure **you** contact the appropriate Child Safeguarding Officer as soon as possible if you do not hold a current DBS.

**A current DBS must be less than 5 years old.**

Do you hold a First Aid Qualification?  YES/ NO If YES Expiry Date

Are you a Registered Nurse/Medical Practitioner?  YES/ NO

Are you Auto Injection (Epipen/Jext) trained?  YES/ NO

## T-shirt order

Type of Shirt	Size (Please circle)					Quantity	Cost	Item Total
Adult T Shirt(100% Cotton)	S	M	L	XL	XXL		£7.50	
Adult Polo Shirt(Polycotton)	S	M	L	XL			£15.00	

**Payment by cheque preferred.** Cheques payable to Banstead Five Churches Fun Week



# ADULT FORM

(Aged 18 or over on 24<sup>th</sup> July 2017)

## Health Information

Family Doctor

Address

Postcode

Telephone Number

## Please answer the following questions in full and to the best of your knowledge

1. Do you suffer from any allergies/illness?  YES/NO (delete as appropriate)

If **yes**, please give details

2. Do you have any dietary requirements?  YES/NO (delete as appropriate)

If **yes**, please give details

## Morning Activities – Please circle all three statements

1. I will be able to be a Morning  Coordinator  Joint Coordinator  Either Coordinator or Joint Coordinator  Helper

2. I am available on  Monday  Tuesday  Wednesday  Thursday  Friday

3. Age group preferred  Reception  Yr 1  Yr 2  Yr 3  Yr 4  Yr 5  Yr 6  Yr 7  
circle 1 group only

**We will try to fulfil your request but cannot guarantee this.**

However, if there are enough Coordinators/Adult Helpers available for Banstead Five Churches Holiday Fun Week, I would like to be able to opt out of my offer of help.

Please circle  YES  NO

**Please note** – If you offer to be an Adult Helper in any capacity and you have a child for whom you are responsible attending Banstead Five Churches Holiday Fun Week, you **will not** be assigned to their morning group.

Please give the name of any child/teenager and their school year (where appropriate) attending Fun Week for whom you are responsible or related to.



# ADULT FORM

(Aged 18 or over on 24<sup>th</sup> July 2017)

## Afternoon Activities

**I will/will not** be able to help with the afternoon activities (Please delete as appropriate.)

Due to limited adult help available to support Afternoon Sporting Activities, we have decided not to offer individual sports types to Year 3s and above. Instead, we will match the response for 'Sport' activity and run as many different types as possible. 'Types' of sport are Football, Cricket and Rounders. Please give details of the types of sport you would be willing to help with in the comments box below. Venues may be subject to change.

Day	Activity	Sch Yr	Venue	Coord	Joint Coord	Either C or JC	Helper
Monday 24 <sup>th</sup> July	Art & Craft	All	St Ann's Church Hall				
	Cricket	Rec - Yr2	Cricket Club				
	Sport* - see note	Yr3 - Yr7	Cricket Club				
	Dancing	All	URC Hall				
	Team Games	Rec - Yr2	Cricket Club				
	Hand Bells	All	All Saints' Church				
Tuesday 25 <sup>th</sup> July	Art & Craft	All	St Ann's Church Hall				
	Football	Rec - Yr2	Cricket Club				
	Sport* - see note	Yr3 - Yr7	Cricket Club				
	Dancing	All	URC Hall				
	Team Games	Rec - Yr2	Cricket Club				
	Cold Cooking	All	The Institute				
Wednesday 26 <sup>th</sup> July	Art & Craft	All	St Ann's Church Hall				
	Rounders	Rec - Yr2	Cricket Club				
	Sport* - see note	Yr3 - Yr7	Cricket Club				
	Cold Cooking	All	The Institute				
	Dancing	All	URC Hall				
	Team Games	Rec - Yr2	Cricket Club				
	Flower Arranging	All	The Institute				
Thursday 27 <sup>th</sup> July	Party (4-6pm)	Rec-Yr2	St. Ann's Church Hall				
	Disco (7-9pm)	Yr3-Yr7	St. Ann's Church Hall				

Please give details of any qualifications or special skills that you feel are relevant or any comments.