

# BANSTEAD FIVE CHURCHES HOLIDAY FUN WEEK

## b5holidayfunweek@gmail.com



Godpod 18

### Church Representatives

**All Saints** – Neil Allison  
**Methodist** – Vernon Tucker  
**St. Paul's** -- Morna Moore  
**St. Ann's** – Louise Hartfield  
**URC** – Caroline Burns

**Monday 30<sup>th</sup> July to Friday 3<sup>rd</sup> August 2018**  
**Registration Day Sunday 18<sup>th</sup> March 2018 see below for details**

Once again it is time to prepare for the Banstead Five Churches Holiday Fun Week, we have an exciting programme planned this year and led by St. Paul's Church.

At 9am Monday – Friday inclusive, the day begins for all Adult and Teenage helpers with morning prayer and any notices given, ensuring all groups have the same good start for the day. The morning activities will take place between 9.30am – 12.30pm. There will be a party with an entertainer on Thursday for Reception – Year 2 children (4-6pm) and a disco for Year 3-7 children (7-9pm) at St. Ann's Church Hall.

In order to be a Coordinator it is a requirement that you need to attend one of the Banstead Five Churches; if coordinating jointly at least one adult is required to be a Banstead Five Church attendee. In the event of neither adult coordinators being an attendee, a third adult from a Banstead Five Church congregation will be appointed. Please indicate on the attached form which days and activities you would be happy to lead, coordinate or help with. Banstead Five Churches Holiday Fun Week t-shirts with logo will be available to order on the first page (*page 2*) of the application form.

There will be a meeting for Coordinators, Helpers and all those involved in Banstead Five Churches Holiday Fun Week on **Wednesday 13<sup>th</sup> June 2018** at St. Paul's Church, Warren Road, Banstead, SM7 1LG at 7.30pm. **It is imperative that everyone attends.**

Our preferred way for you to register for Banstead Five Churches Holiday Fun Week is by on-line registration. There are two stages to the registration process, but before you start you need to request a link. You can do this by joining our closed group on Facebook @ **B5 Holiday Fun Week** or email us at b5holidayfunweek@gmail.com . Once you have this link, you can create an account and register your personal details on-line. Then from **Sunday 18<sup>th</sup> March 1pm until midnight** you can make your choices on-line for this year's Banstead Five Churches Holiday Fun Week complete with your payment (where required) via Pay-Pal.

However, you may use the attached paper version for registration if you prefer. Please return the completed form to **The Open Door Café, Banstead High Street SM7 2NG** on **Sunday 18<sup>th</sup> March** from 1.30pm – 3pm, or to your **Church Holiday Fun Week Representative by Sunday 18<sup>th</sup> March. Please ensure that you complete on-line or return forms for all children for whom you are responsible that will be attending Banstead Five Churches Holiday Fun Week.**

Please note that **ALL** persons aged 18 years and over **MUST** have a disclosure through the DBS system via your own Banstead Five Church's Safeguarding Officer (or St. Paul's Church if you do not attend one of the Banstead Five Churches) who will request the necessary information plus two references. A standard reference letter is available from Banstead Five Churches Holiday Fun Week via email if required. **A current DBS must be less than 5 years old.**

Please contact your own Church Holiday Fun Week Representative or e-mail us if you require any further information. Also, look out for further information posted on our Facebook page.

The 2018 Team



# ADULT FORM

(Aged 18 or over on 30<sup>th</sup> July 2018)

For administration use only

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✓		✓	
Drawee			

Complete form (pages 2-3) to be returned on Registration Day at **The Open Door Café, Banstead High Street on Sunday 18<sup>th</sup> March from 1.30pm – 3pm** or given to your Banstead 5 Church's Holiday Fun Week Rep by then.

**ALL HIGH-LIGHTED SECTIONS (GREY) OF THIS FORM MUST BE COMPLETED IN FULL**  
**Please print clearly in black ink**

ALL INFORMATION GIVEN WILL BE TREATED IN STRICTEST CONFIDENCE

## Details

Last Name  First name

Date of Birth

Home Address

Post Code

Telephone Number Daytime/Home

Telephone Number Mobile

Email address (if available)

Alternative Emergency Contact Name

Telephone Number Daytime/Home

Telephone Number Mobile

Church attended on a regular basis (please circle)  None  All Saints  Methodist  St Ann's  St Paul's  URC  Other

Please note that **ALL** persons aged 18 years and over **MUST** have a disclosure through the DBS system via your own Banstead Five Church's Child Safeguarding Officer (or All Saints if you circled *none or others* above ) who will request the necessary information plus two references. Please ensure **you** contact the appropriate Child Safeguarding Officer as soon as possible if you do not hold a current DBS.

**A current DBS must be less than 5 years old.**

Do you hold a First Aid Qualification?  YES/ NO If YES Expiry Date

Are you a Registered Nurse/Medical Practitioner?  YES/ NO

Are you Auto Injection (Epipen/Jext) trained?  YES/ NO

## T-shirt order

Type of Shirt	Size (Please circle)					Quantity	Cost	Item Total
Adult T Shirt(100% Cotton)	S	M	L	XL	XXL		£7.50	
Adult Polo Shirt(Polycotton)	S	M	L	XL			£15.00	

**Payment by cheque preferred.** Cheques payable to **Banstead Five Churches Fun Week**



# ADULT FORM

(Aged 18 or over on 30<sup>th</sup> July 2018)

## Health Information

Family Doctor

Address

Postcode

Telephone Number

### Please answer the following questions in full and to the best of your knowledge

1. Do you suffer from any allergies/illness?  YES/NO (delete as appropriate)

If **yes**, please give details

2. Do you have any dietary requirements?  YES/NO (delete as appropriate)

If **yes**, please give details

## Morning Activities – Please circle all three statements

1. I will be able to be a Morning	Coordinator		Joint Coordinator		Either Coordinator or Joint Coordinator		Helper	
2. I am available on	Monday	Tuesday	Wednesday		Thursday		Friday	
3. Age group preferred <i>circle 1 group only</i>	Reception	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6	Yr 7

### **We will try to fulfil your request but cannot guarantee this.**

However, if there are enough Coordinators/Adult Helpers available for Banstead Five Churches Holiday Fun Week, I would like to be able to opt out of my offer of help.

Please circle  YES  NO

**Please note** – If you offer to be an Adult Helper in any capacity and you have a child for whom you are responsible attending Banstead Five Churches Holiday Fun Week, you **will not** be assigned to their morning group.

Please give the name of any child/teenager and their school year (where appropriate) attending Fun Week for whom you are responsible or related to.

**Thursday Party/Disco** at St. Ann's Church Hall located behind St. Ann's Church, Brighton Road, Banstead. SM7 1BS) Please circle which you would like to help with.

Party (4-6pm) for Reception-Yr2

Disco (7-9pm) for Yr3-Yr7